

Date: 1/19/21	PBA CSC MEETING Agenda/Notes
Agenda Items: 4:15	Agenda Items: <ul style="list-style-type: none"> ● Call to order and welcome – Akudo Nwokeukwu ● Approval of old minutes from Dec.. 2020 - All ● Future CSC agenda items and/or Miscellaneous Discussions – All ● Meeting Adjournment
Meeting Participants:	PATRICIA DEMEL, MARGARET CYPRES, FELICIA DOZIER, DAVID ELBOT, LAUREN FUNAI, ALLISON HENDRICKS, LUIZA HERNANDEZ, CARMEN KURI MOELLER, ALEKSANDRA MATYSEK, AKUDO NWOKEUKWU, ELENA PETROVA, Drew Schutz, Dave Smith, JANET TAGGART, KATHERINE WOODS-FRAWLEY, Mr. Wilkerson, Lindsay Koc
Time	Agenda Items and minutes
55 minutes	<p>Drew: Greets everyone, shout out to staff and welcomed</p> <p>Akudo: Goes over norms and duties of CSC members. Advise and evaluate decisions Drew has in front of him. Can I ask if you all approve the minutes from last time?</p> <p>Pattie Demel: Motion approved.</p> <p>Felicias: I second.</p> <p>Aludo: Let's go to Drew so he can communicate what is on the agenda.</p> <p>Drew: No updates , other than the budget discussion. We have 2 scenarios to discuss, they are very similar. We will look at some slides, then discuss and hear opinions.</p> <p>Meg Cypus :Presenting Slides</p> <p>Drew: Our students are down 73 students, one of the worst in the city. I am of the belief where we have been seeing decline year after year and is mostly due to cost of living. People having to move out of the city or even out of state was the reason for the kids not returning and our numbers declining.. Most schools are down in the city, we are a larger school so we are impacted a little more than normal. The 73 students are spread across grade labels so, not one grade in particular. This means our budget is greatly affected. We have a big decline in budget because we have a big decline in kids. PBA will see its budget decrease by apr. \$5 40,000 . I can take any questions or comments. We have to figure out how to deal with that much less money with the upcoming year. We have some in savings that will help. I think it;s wise to use some reserves, but not all the reserves. If we use all of it, we could make a huge percentage of the 540,000, but we would just be “prolonging the pain”. And if we have another bad year, we have no reserves left. IF we don't use any reserves , we have to figure out how to make up for the 540 on our own. So, we don't want our student experience to change, we want to be strategic, by making a little bit of change this year, and a little next year. I'm thinking to use 180,000 out of reserves for now and then the following year, use the other half. I think we need to be realistic and think the decline in students will not stop after this year, because it's unrealistic when we see cost of living is nowhere going to reduce any time soon. Hopefully we will see change, especially with the new policies happening with the new presidency and maybe we will eventually get more refugees. So, if we use %50 of reserves, we would need to solve for #360,000. This way we can keep some reserves in case anything else bad happens, like a “rainy day “fund. I will pause for any questions and comments.</p> <p>Drew: Like I said these scenarios are very similar.</p> <p>I would like to combine the STLs in the classroom. And this will save a lot of money. It will save \$46,000 if we combine STL in the classroom because it'll save one vacancy and save</p>

\$46,000. We need to reduce our administration and we will be removing the Dean of Culture for next year and that will save money. I very much appreciate the work our current dean of culture provides, but will have to make this cut and the rest of the admin will divide the roles. The next one is a .5 ELD colleague. This person would not be reduced, but the ELD team will be reduced by one. We have currently been using the redesign committees to help provide ELD support, and will continue utilizing that which will help our teachers, that would be affected by losing that.

We will be reducing .5 office staff. This has been conveyed to the person and instead of them being a 1.0 office staff they have agreed to be a .5 office staff.

We will be reducing the librarian. I've heard we have a great librarian, but we need to make these decisions. We will move to a self checkout system, which is not ideal, but I have been in schools where it has been done, and for now this will be what we need to do. We will make sure that the other specials classes will not be overwhelmed with students, and not mean they are bigger because we are getting reduced by a special teacher, we are aware that can happen and will come up with ways where that won't be an issue. We are reducing a Health Tech Para. We will still have our full time nurse, just not a health tech para, which will be missed and is needed, but we can't support that role right now. We do have a paraprofessional position open that we may be having the current health tech para to take, but haven't received confirmation on that yet. There is a difference in the totals between the two scenarios. We can option A: cut paras and keep some non salary money, or Option B, keep paras and make more cuts in non salary. Non salary is money for field trips, sweat shirts, technology, supplies, ect. So I feel confident that we can go without reducing paras and make more cuts in non salary. The only problem would be I may become a little more strict towards the end of the year when you need to purchase things for your classroom. So , we can do both options. I would really like to get some feedback. My rationale for these changes is I want to avoid changes to grade level/classroom teachers.

Administration reductions.

STL- move to the classroom will save money.

Mental HEalthy- previous reduction

. Cuts to non salary possible with less students.

.5ELD currently vacant and would not be filled.

Ability to do self check out in the library.

We will still meet again and finalize this budget. The purpose of today was to put out what the intentions are and get the thoughts at how we can approach the two options.

Akudo: Thanks so much for sharing so in depth. I'll open it to questions:

CArmen Kuri- Thank you Drew and I have been experienced in the past, and really appreciate you sharing with all teachers. Is another special teacher leaving? Can the position be kept?

Drew: Good questions, I looked at this through the whole specials team and really wanted to make sure we had balance between physical, art, tech,. Our librarian has done great work and I wish that could continue ,but we have the ability to teach literacy in the class , and it be harder to teach P.E., art, and tech in the class. I did think about other specials, but I made this decision.

Felecia: In other schools, they have a para library tech, could that be a possibility to utilize a para we already have to help out when classes come into the library?

Drew: Yeah we can absolutely do that. We will be having those conversations and can definitely explore using paras for library support , but that really doesn't match up to what we had, our librarian does way more than check out support, but yes, we can look into using pars.

Hendricks: I feel option A is better, I would rather take cuts in non salary than get rid of parsa, we need more paras.

Hernandez: I think giving teachers and students the role of librarian could give students a chance to to bring student leadership into action..

Patti: Can we show the scenario slide again.

Drew: Once again non salary is any uniforms, tech devices, online subscriptions, books, purchases for classroom, furniture,

Akudo: Suggestion from Woods: Woods- will there be field trips next year, can we use money from that if we don't?

	<p>Drew: I would hope we will have some field trips next year, and I would like to plan for the event that we would have them. We may save some money off the field trips, because we had a large reserve left by Mr. Martinez. We can also ask parents to pay a tiny amount to make up for it.</p> <p>Lisa: How many STL do we have in building?</p> <p>Drew: We have 10. I think having them splitting the teaching curriculum is not only helping us save money but it also puts really strong teachers in the classroom. Just so you know we have \$70,000 allocated for field trips, but can reduce that by a large bit to save some more money.</p> <p>Cyprus: I think we can be creative and look for free field trips.</p> <p>Patti: what was field trip reserve 2 years ago?</p> <p>Drew: It was also \$70,000. I think we can reduce it to \$60,000 and still have adequate outside exposure to kids.</p> <p>Drew, thanks for clarifying , We know there is one elem. Teacher who is retiring so we will be able to combine STL's in the classroom , which would give us another \$60,000 to save.</p> <p>Carmen: So 2 senior team leads will be taking over the teacher who is retiring?</p> <p>Drew: Yes, they will be team teaching and still run STL duties.</p> <p>Drew: Janet made a good point, Also, the number of STL's is at least partially determined by the number assigned to us by the district.</p> <p>AKudo: We have 4 more minutes.</p> <p>Drew: Ok, the sense I'm getting is we will definitely be meeting again and can speak about this.</p> <p>AKudo: We have a member going out of town and need to do a farewell, but they can't log in, but none of our parents are able to log in because of tech issues. We may have an emergency meeting so we can continue the budget conversation and it has been emailed to all members. Drew, do you know when that will be?</p> <p>Drew: WE have to have it approved by Feb.12, so we need to have a meeting early February. Looks like we are leaning towards the option where we cut more from non salary, and keep paras.</p> <p>AKudo: Feb, 9 would be the next available.</p> <p>Drew: That will be perfect.</p> <p>AKudo: I'm opening it up for next week's agenda. You can email me.</p> <p>Feliecia I call for Adjournment</p> <p>Pattie: I second it.</p> <p>AKudo: Thank you so much for joining us again and know that everything we do is in the best interest of our students and thanks again for the detailed information you have given to our colleagues. We look forward to seeing you all at our next meeting and we will see you on Feb.9th</p>
<p>___ minutes</p>	
<p>5 minutes</p>	<p>Next Steps/Future Agenda Items: Budget Next meeting Feb.. 9th</p>