

**PLACE BRIDGE ACADEMY COLLABORATIVE SCHOOL COMMITTEE MINUTES
VIRTUAL YEAR-END MEETING, THURSDAY, MAY 7, 2020**

Chairperson: Roxie Berkman

Secretary: Roma Pitt

Principal: Jose Martinez

Others in Attendance: Duvan Flores, Mirrah Elliott, Lauren Funai, Patty Demel, Carmen Kuri, Elvina Htoo, Drew Schutz, Dolly Caldaron, Rye Schoedel, Allison Henricks, and Kathie Mcowen

AGENDA

1. Meeting called to order – CSC Chairperson
2. Approve minutes from March 4, 2020, monthly meeting – All. Minutes sent out for approval.
3. Master Schedule and New Bus Schedule Updates– Mirriah Elliot/Drew Schutz. Information and Discussion: The new master schedule is being worked on and will be shared with staff. The bus schedule will remain the same but now Drew has requested an early release on Fridays. There will only be four Fridays that will not follow this schedule and they will be put on the PBA calendar. Comments: Please make sure that parents are informed and consideration for both students and parents are made for those early release days.
4. Day of Action on March 19, 2020 – **CANCELLED** - Jose Martinez
5. CSC Committee Member Handbook. Discussion: Drew spoke to how the new 20-21 CSC, would initially use the established standard bylaws on the FACE website. If the CSC wishes, they may then make changes that would be specific to the needs of PBA and change the standard bylaws. Comment: CSC would like specific training around the school budget. Drew said that is possible and there are some resources on the FACE website.
6. Update on PBA personnel hiring – Drew Schutz. Drew reported that several hires were complete: .5 science/.5 elective, STL for middle school, 2nd grade ELA-S position and the assistant principal position was in progress. Open positions at this time are: 5th grade ELA-S, 4th grade literacy, and ECE.

7. Discuss how to better utilize Paraprofessional usage and coverage for SY20/21 – All. Discussion: Middle school teachers requested para/native language tutor support in classrooms. Paras/native language tutors are only funded for elementary classrooms from DPS/English Language Acquisition Dept. Comment: Use our paras’ talents and experiences with more intentional work. Drew is open to ideas and a possible committee, once the para list and schedules are finalized.
8. Discussion on how to increase parent and community engagement for SY20/21 – All. Discussion: Akudo does an outstanding job with parent and community outreach and partnerships. Agreement that there needs to be meaningful parent participation. Committee would like to see more involvement with the neighborhood. Possible outreach to the apartments but at some of the apartment complexes, PBA is not welcome. Also, possibly getting input from Carrie Olson, our DPS School Board Member.
9. Miscellaneous:
 - So many unknowns for the start of next year.
 - There was a question about the PBA Staff Handbook. It was reported that with all that has happened they had not met again. They will see if they can meet and continue to complete the PBA Staff Handbook.
 - When students return, to do staggered assemblies to support their informational and programming needs.
 - Drew said he had not heard that there will be any other budget changes for the staff, including paras.
 - Roxie was thanked for her time, efforts and positive contributions, as the CSC Chairperson.
 - Drew asked if anyone on the present CSC, would like to nominate themselves as the 20-21 CSC Chairperson.

Meeting was adjourned by Chairperson.

Minutes Approved by CSC Chairperson, Roxie Berkman:

_____ **Dated:** _____